



## Montessori School of Schenectady Annual Admission Process

Welcome and thank you for your interest in our school. Below you will find an outline of our admission process to help you successfully enroll your child in our school.

- Attend an Open House or schedule a tour with our Head of School
- Complete application and mail to school (375B Saratoga Road, Glenville, NY 12302) with a \$50.00 non-refundable deposit. Applications can be found on our website, which is listed at the bottom of this page.
- When our enrollment season starts in mid-March you will receive your child's contract in the mail. You will have 2 weeks from receipt of the contract, to sign and return with your matriculation and materials fee paid. This will guarantee your child's placement in our program.
- In late June, you will receive a letter with your child's class assignment, information about the upcoming school year, along with important first days of school dates.

***Please note: Your child must be up to date with their immunizations to be enrolled in our program.***

***Effective June 13, 2019, there is no longer a religious exemption to the requirement that children be vaccinated against measles and other diseases to attend public, private or child care settings. Your child must be vaccinated with the required vaccinations according to this new law, to attend our program. For questions or clarification, please [visit the NYS Department of Health website](#).***

Please feel free to email our school with any questions at [OneFamilyMontessori@gmail.com](mailto:OneFamilyMontessori@gmail.com) or by calling 518-384-0074.

Again, thank you for your interest in our program!