



Montessori School of Schenectady Annual Admission Process

Welcome and thank you for your interest in our school. Below you will find an outline of our admission process to help you successfully enroll your child in our school.

- ☐ Schedule a tour with our Head of School.
- ☐ Complete application and mail to school (375B Saratoga Road, Glenville, NY 12302) with a \$50.00 non-refundable deposit. Applications can be found on our website, which is listed at the bottom of this page.
- ☐ Our enrollment season begins in mid-March you will receive your child's contract in the mail. You will have 2 weeks from receipt of the contract, sign and return with your matriculation fee. This will guarantee your child's placement in our program.
- ☐ In late June, you will receive a letter with your child's class assignment, information about the upcoming school year, along with important first days of school dates.
- ☐ Upon admission in September, each student is required to provide a Proof of Physical and up-to-date immunization record.

Please note: Per NYS, your child must be up to date with their immunizations to be enrolled in our program.

Please feel free to email our school with any questions at OneFamilyMontessori@gmail.com or by calling 518-384-0074.

Again, thank you for your interest in our program!