



August 2017  
School Field Trip Permission

Dear Parents,

On occasion the school plans field trips off school grounds and requires a permission slip to be on file for each students who may attend. Please note the guidelines below and sign the attached form for us to keep on file at school.

- \*Most of our field trips are family oriented and parents are welcome and encouraged to attend.
- \*Transportation is the responsibility of the parent/guardian.
- \*If your child is not attending a field trip on their regularly scheduled day it is the parent's responsibility to contact the school. If we do not hear from you we will assume your child may not attend that day and there may not be staff available in house to care for your child.
- \*Morning care will be open as needed on field trip days. Please notify the school should need care available.
- \*Parents/Guardians are responsible for their child during field trips when in attendance.

Sincerely,  
Jodi McClerman  
Head of School

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I give permission for my child \_\_\_\_\_ to attend field trips arranged by the Montessori School of Schenectady. I understand it is my responsibility to arrange for transportation to and from the field trip and to notify the school should my child not be attending or is in need of morning child care.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_